



KidsROCK Academy Policy

Last revised 6-2011

I. Who We Are

A. Our Name

1. Our name is KidsROCK Academy. ROCK stands for Raised on Christian Knowledge, and represents the biblical references to the rock as a foundation and place of strength and refuge.

B. Our Mission Statement

1. Our goal is to provide support and enrichment through community.
2. Blessedly, we are families who love and are dedicated to Christ, one another, children and homeschooling. In essentials, Unity; in non-essentials, Grace; in everything, Love.
3. We believe that our job as parents and educators is to "Train a child in the way he should go, and when he is old he will not turn from it." (Proverbs 22:6) We believe every parent has the right to be lead by God as to how they choose to school. Our goal with KidsROCK is to provide support for those who choose to home educate, whatever their style, approach or philosophy. We value, appreciate and respect each family and we aim to uplift one another in Christ Jesus.

C. Our Past

1. KidsROCK started with four families in 2004. At first, all members were equally involved; we rotated homes, teaching, and preparation responsibilities. We met on Fridays and called our time together FridaySchool. In 2005 we moved to a church building, continued with FridaySchool, and added monthly 4+ hour meetings! In time, we picked a name (KidsROCK Academy was adopted in 2005), added summer tours and moved to voluntary participation in FridaySchool (in 2008 FridaySchool became Club PALS). We moved back into homes by the end of 2006, which seems fitting for home educators! In 2007 we offered monthly tours, classes and adult get-togethers. Over time, Club PALS evolved into our signature event that perfectly embodies our collective mission of support and enrichment through community. In 2008 we developed a Consulting Program for homeschoolers. At the beginning of 2009 we became a legitimate organization with its own PayPal and checking accounts! In 2010 we began producing a wholly original curriculum for Club PALS.

D. Our Present

1. Currently our membership offers classes, field trips, Club PALS, Lego Club and occasional other enrichment-type events. We offer support though monthly events for grown-ups. All events are voluntary, but some participation is expected during a season to maintain membership.
2. We offer a consulting program for homeschooling that provides help with curriculum choices, accountability, assessment testing and record keeping.

E. Our Future

1. With our eyes on God's leading and direction, we hope to continue to grow in numbers and in opportunities.
2. Our goal is to see KidsROCK offered in different communities across the state and country.
3. Producing and marketing Club PALS materials.

F. Our People

1. KidsROCK Academy is owned and run by the President, Cynthia Kalbach. She may be reached at info@kidsrockacademy.net
2. We have a variety of Service Positions helping with the various departments of KidsROCK Academy. Their titles and email addresses are listed below.
 - a. Registrations Manager: Registration@kidsrockacademy.net or Register@kidsrockacademy.net
 - b. Publications Editor: Editing@kidsrockacademy.net
 - c. Fund-raising Coordinator: Fundraising@kidsrockacademy.net
 - d. Networking Manager (Facebook, Yahoogroups, etc.): Networking@kidsrockacademy.net
 - e. Tour Coordinator: Tours@kidsrockacademy.net
 - f. Club PALS: clubpals@kidsrockacademy.net or cp@kidsrockacademy.net
 - g. Consulting Department: Consulting@kidsrockacademy.net
 - h. Financial info. and Payments: finance@kidsrockacademy.net or payments@kidsrockacademy.net

II. Membership

A. Finance

1. KidsROCK membership is a \$50 initial fee. (Paid in full or \$5 a month for 12 months=\$60, other arrangements can be made if needed). We divide the money into two categories. Registration and T-shirts are \$26. The remaining \$24 is prorated. A family can try KidsROCK before paying for membership for a limited time, usually an event or class, but is determined on an individual basis. New members need to fill out the information packet and sign the policies. **Membership fees are non-refundable.**
2. Families looking to re-join KidsROCK after an absence can do so by **either** paying a \$10 re-entry fee **or** submitting 50 Box Tops.
3. All checks can be written to KidsROCK Academy or you can PayPal us at: KidsRockAcademy@yahoo.com with a 5% fee coverage.
4. Our goal is to keep costs as low as possible. Most of what we offer is supported through initial fees, donations and fundraisers. Most classes are paid for individually. Scholarships and payment plans are available. Please contact the Financial Administrator for information.
5. Currently, we have five ongoing fundraisers to help support KidsROCK. For more information, please contact fundraising@kidsrockacademy.net



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- a. Box Tops: Please collect and encourage family and friends to collect Box Tops. Go to btfe.com to register, get coupons and find special deals to support KidsROCK Academy.
 - b. EcoPhones: recycle ink cartridges, cell phones and lap tops for cash.
 - c. iGive.com: Register at iGive.com/Kidsrockacademy to earn money on your online purchases as well as your web searches.
 - d. Cafepress: At cafepress.com/kidsrockacademy you can shop for clothes, mugs, and other homeschooling gifts with our KidsROCK logo or whimsical homeschool designs. Shop through iGive to increase KidsROCK earnings!
 - e. Alwaysicecream.com: This is a fun place for your girls to play safely in all subject areas. When you subscribe, a portion of the proceeds go to KidsROCK Academy when you use the code word "KidsROCK."
6. Our fiscal year runs from February 1st to January 31st.
 7. At the beginning of each fiscal year we update our membership records. There is a \$25 renewal fee due, along with signed policies delivered in person, by February 28th. Non-payment will result in removal of membership.
 8. All credits and debits under \$5 will be cleared.
 9. We keep on file a signed policy and waiver. We also keep an all-in-one medical history and emergency release form on file. We need one for each child--one for parent information is optional. This is private information for our President and Financial Administrator and will only be used in case of an emergency.
 10. The Financial Administrator can be reached at the following email address: finance@kidsrockacademy.net

B. Participation

1. This is an opt-in group. Your participation and communication is required. Our goal is to build community. During any particular season we expect participation in field trips, classes, clubs and/or whatever events work for your family.
2. Our minimum expectation of participation is attendance to one activity per quarter. You may terminate your membership at any time with notice given to the president.
3. At the end of KidsROCK Academy's fiscal year, non-attendance, non-payment or failure to hand deliver signed policies will result in termination of membership without further notice. Membership can be reinstated at any time with contact and plans to participate in the upcoming season along with payment and signed policies.

C. Service Positions

1. We have a variety of Service Positions for our members. Job Descriptions for each Position are available upon request.

III. Community Guidelines

A. Class and Activity Descriptions

1. All our events are published in advanced through our website, quarterly newsletter, and other publications. Money for the activity is collected by the time of registration. Refunds are not available after registration deadline. Unless the activity is part of a series, all money left over from the activity will go to the KidsROCK general fund.
2. Any member is welcome to host and/or teach a class, set up a field trip, or arrange an activity for KidsROCK by contacting the Calendar Coordinator.
3. If a member wants to coordinate a class, tour or activity past the official calendar due date, he or she is welcome to seek the president's approval for using the Yahoogroups list to publicize the event with one email including offlist contact information. All other correspondence regarding the event must be carried out off the yahoogroups list. It will not be on the KidsROCK calendar or on any publications.
4. Service Positions, Club Pals, Lego Club and our consulting program each have their own policies and guidelines. You will receive this information when you register for the particular program.

B. Online Support

1. We have an online **extension** to KidsROCK Academy. There is a calendar, photo files, and several other features at the site. We use the email for business communication as well as for prayer requests and chatting. Its function is to communicate with one another as a group as though we were all in the same room. Yahoogroup communication is strongly encouraged but not required. It is not a substitute for the minimum KidsROCK participation requirement.
2. Members will have access to our online support (Yahoogroups/ Googlegroups or bulletin boards, whichever applies). There is no flaming or spam permitted. Privacy must be treated with absolute honor. An effort will be made to properly introduce all new members. It is at the discretion of the moderators to remove anyone at anytime who misuses online support.
3. If there is an upcoming event for which you are registered, please check your email the night before or the morning of the event for any possible changes.
4. If a member wants to notify other members about events or activities that are not KidsROCK sponsored, they may send one email to the president for approval. The email needs to include offlist contact information and all other correspondence must be off the KidsROCK list.

C. Conflict Resolution

1. Conflict between us, as brothers and sisters in Christ, will arise. Instead of writing out rules to the detail, we will follow the Golden Rule and act with love, thoughtfulness and self-sacrifice. We will assume the best, even when a brother or sister is short or non-communicative. We will follow the teachings of Paul, and handle problems immediately, personally, honestly and with finality, even if the solution is to agree to disagree.
2. We agree to not take anything negative or private out of our group.



KidsROCK Academy Policy

Last revised 6-2011

3. If any of us fails to address a problem promptly we forfeit the right to be angry! This sounds funny, but there must be a statute of limitations on our hurt feelings and grudges. If it wasn't worth going to the source right away, it is not worth allowing it to fester until another irritation exacerbates it. We must choose to be like God, and wipe the slate clean and forget any transgressions (real or imagined).
4. We expect that all conflict with other members remain off our Yahooogroup list. Please respect one another by keeping emails private. If this is not respected we reserve the right to remove you from the Yahooogroup list without notice.

D. Supervision

1. Proper supervision of children is a prime concern for anyone participating in KidsROCK activities. Teachers will make use of available adults to take care of bathroom breaks, discipline issues and supplies retrieval. At least two adults will be present at events.
2. When on a field trip, each adult is responsible for those in his or her care. We ask that adults with fewer children help those with more; and that if an adult needs to give special attention to one child, other adults help fill in the gaps.

E. Discipline Policy

1. We all allow for the different discipline styles between us, as parents, but we do agree to a level of behavior that is acceptable within KidsROCK activities. If a child is a danger, distraction or disrespectful to himself, the teacher, property and/or others, a modification of behavior is in order. Behaviors calling for action include, but are not limited to, children failing to stay with the group, children behaving aggressively (verbally or physically) with others and children who distract from teaching time with their words or actions.
2. Discipline will ultimately be the responsibility of the adult who brings the child. However, we trust and support each other to discipline children in our vicinity and charge. Once the adult who brought the child to the event is aware that child is being corrected by another adult, he or she will need to follow up. While we trust one another to correct other children, **we will not put on the shoulders of one the responsibility to maintain discipline of all.**
3. Our policy is to take three initial steps to discipline. All are to be handled immediately and calmly with clear communication to the child which behavior has earned discipline. The first is to remind, the second is to redirect and the third step is to remove the child from the activity until he or she is ready to follow directions. With each step, the child is given an explanation in relation to the KidsROCK rules. If the child does not respond to discipline, an available adult will remove the child from the teaching area to follow through with the above steps. The final step will be to ask the parent to remove the child from the activity. On a case by case basis, the parent may arrange to leave other children at KidsROCK to finish the day.

F. Sick Policy

1. Illness will be handled mostly by the common sense and courtesy of the parent. If parent or child cannot comfortably participate in the day's activities, or is infectious (eye infection, diarrhea, vomit, fever, etc), other arrangements should be made. Our policy is to be infectious-symptom free for 24 hours and/or on needed antibiotics for a minimum of 24 hours. Contact with at least one other KidsROCK member (president or activity leader) must be made if you will unexpectedly be missing. If done by email or phone message, there must be a reply received.

*****KidsROCK Academy Policies are subject to change without notice. When changes occur, an updated policy will be emailed to every member.*****



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I have read and understand the policies above and agree to hold to them for the duration of my family's participation in KidsROCK Academy activities.

PHOTO CONSENT: KidsROCK Academy uses pictures from our activities pictures in printed and web publications. Your signed membership policy constitutes permission for KidsROCK Academy to use images for those purposes. A written statement must be on file if you do not give consent.

Print Name _____

Signature _____ Date _____

Print Name _____

Signature _____ Date _____

Please let us know about you and your interests.

Are you interested in receiving or ministering within our consulting department? _____

Are you interested in community outreach projects (children's fair, walk for the cure)? _____

Are you interested in Club PALS? _____

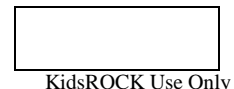
Are you interested in activities including the whole family? _____

Are you interested in activities directed to one group of people (ladies, preschool, school age, adults)? _____

If so, which groups? _____

Any other comments or interests you would like to share? _____

Please write on the back of this portion if you need more room.



KidsROCK Use Only